

To: All Members of the STANDARDS AND
GENERAL PURPOSES COMMITTEE
(Other Members for Information)

When calling please ask for:
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E-mail: committees@waverley.gov.uk
Direct line: 01483 523224
Calls may be recorded for training or monitoring
Date: 21 June 2024

Membership of the Standards and General Purposes Committee

Cllr Andy MacLeod (Chair)
Cllr John Robini (Vice Chair)
Cllr Gemma Long

Cllr Peter Nicholson
Cllr John Ward
Cllr Michael Goodridge

Town/Parish Representatives

Godalming Town Cllr Heagin (Co-
Optee)

Elstead Parish Councillor Joan
Holdroyd (Co-Optee)

Dear Member

An extraordinary meeting of the STANDARDS AND GENERAL PURPOSES
COMMITTEE will be held as follows:

DATE: MONDAY, 1 JULY 2024

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, MILLMEAD HOUSE, MILLMEAD, GUILDFORD,
SURREY GU2 4BB

The Agenda for the meeting is set out below. Note this meeting will be held
Simultaneously with Guildford Borough Council's Corporate Governance and Standards
Committee.

Yours sincerely

Susan Sale,
Joint Strategic Director Legal & Democratic Services & Monitoring Officer

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This meeting will be webcast

NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

3. **MINUTES** (Pages 5 - 8)

To confirm the Minutes of the meeting held on 8 April 2024.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 11. The deadline for receipt of questions is 5pm on Tuesday 25 June.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 12. The deadline for receipt of questions is 5pm on Tuesday 25 June.

Constitutional Matters

6. SCHEME OF DELEGATION (Pages 9 - 96)

The Committee is recommended to make the resolutions set out in the report at agenda item 6.

7. NEW FINANCIAL PROCEDURE RULES (Pages 97 - 136)

The Committee is recommended to make the resolutions set out in the report at agenda item 7.

8. NEW CONTRACT PROCEDURE RULES (Pages 137 - 176)

The Committee is recommended to make the resolutions set out in the report at agenda item 8.

9. NEW JOINT COUNCILLOR / OFFICER RELATIONSHIP PROTOCOL (Pages 177 - 196)

The Committee is recommended to make the resolutions set out in the report at agenda item 9.

**For further information or assistance, please telephone
Ben Bix, Democratic Services Manager, on 01483 523224 or by email
at committees@waverley.gov.uk**